



POSITION DESCRIPTION

Title: Equity Portfolio Manager
Department: Equity
Incumbent:
Immediate supervisor: VP Equity

CORE ACCOUNTABILITY:

The portfolio manager participates in the investment-decision making process as a member of the Equity team. The incumbent is accountable for management of internal passive equity exposure, collaborating with team members on current active quantitative and qualitative equity strategies, and potential future portfolios.

MAJOR RESPONSIBILITIES:

1. Manages non-Canadian equity index portfolios, which includes the oversight of day-to-day index related activities and quarterly index rebalancing.
2. Collaborate with other Equity team members on quantitative investment strategies.
3. Researches and analyzes various methods of index exposure and recommend the appropriate instruments given current market conditions and trends for our portfolio of passive equities.
4. Assumes additional portfolio management responsibilities under the direction of the VP Equities and/or the Senior Portfolio Managers.

COMPETENCY PROFILE:

1. CFA designation (CFA Institute).
2. Two (2) to Five (5) years related investment experience.
3. Background in Finance, Economics (particularly Econometrics), Statistics, Mathematics, and Computer Programming.
4. Team player, excellent interpersonal, presentation and communication skills.
5. Excellent problem-solving, time management and analytic skills.