

## **Head, Education – Asia Pacific**

### **Job responsibilities include:**

- Increase educational opportunities for members and the financial community throughout the region, including executive education, traveling conferences, and CFA branded conferences
- Increase the amount of content originating in the region for our global members, including webcasts, article submissions, curriculum authors and reviewers, research products, and speakers for our conferences and society events
- Oversee development and functioning of Global Council of Examiners in Asia Pacific
- Recruit volunteers and consultants for CFA Program Activities including the Council of Examiners, sample exam teams, and global exam reviews
- Speak to students and candidates (through both universities and societies) to promote the CFA and CIPM Programs
- Gain support of the CFA and CIPM designations with employers and regulators
- Coordinate efforts across divisions to cultivate educational relationships and partnerships with Societies and others in the Asia Pacific region

### **Position requires:**

- Candidates must possess the CFA charter
- Ambitious, enthusiastic, and self-motivated individual with strong interpersonal, presentation, and writing skills
- Ability to multi-task across various strategic projects that may be deadline oriented
- In-depth knowledge of the CFA Institute Candidate Body of Knowledge and curriculum is required
- Strong grasp of degree structures and finance curricula at colleges and universities along with excellent organizational and planning skills
- Understanding of the practice of investment management and working knowledge of the CFA Institute Code of Ethics and Standards of Professional Conduct, and other codes as they are developed
- Entrepreneurial with experience selling to universities
- Willing and able to travel throughout the Asia Pacific region
- Advanced degree in an investment-related discipline strongly preferred
- Experience in the educational marketplace strongly preferred
- Experience and relationship management experience highly desirable

**Details for this and other available positions can be found at:**  
**[www.cfainstitute.org/careers/hongkong](http://www.cfainstitute.org/careers/hongkong)**

**We offer an excellent compensation and benefits package including medical, dental, retirement plan, life and disability insurance, educational assistance, in-house training and educational opportunities, International Rotation Assignment Program, wellness program, leave program, and more.**

**Please respond by sending CV with cover letter and remuneration requirements via e-mail to [hr@cfainstitute.org](mailto:hr@cfainstitute.org).**