

BOARD MEETING ATTENDANCE POLICY

Adopted by the Board of Directors 25 August, 2015

Rationale

This is a policy resolution that has been adopted by the CFA Society Sweden Board of Directors. It is meant to provide direction to the current and future Boards.

Missed meetings seriously diminish the effectiveness of the entire Board, and thus of the Society. The Board of Directors therefore adopted this policy in order to set a clear, shared expectation for meeting attendance that we will hold ourselves accountable to, and expect the Membership to hold us accountable to as well.

Policy

- Board meeting attendance is mandatory. CFA Society Sweden Board Members are therefore expected to attend at least 80% of all regularly scheduled meetings. Board Members are expected to defend regular meeting times in their personal calendars, and to avoid scheduling other meetings during that time.
- Personal attendance is expected. Board Member attendance through e.g. Skype or telephone can be accepted on a needs basis, if agreed in advance with the President.
- Board Members occasionally miss meetings due to circumstances beyond their control such as illness, travel schedules, family priorities, or holidays. These will generally be considered "excused" absences. In all cases, Board Members are expected to notify the President, without delay, of meetings they know they will miss. "Silent failure" (i.e. missing a meeting without notification) is unacceptable.
- In order to make the Board more accountable internally and to the Membership, we will institute the following "transparency" measures:
 - Board attendance will be noted and reported to the Nomination Committee when Board Members stand for re-election.
 - Board attendance percentage will be reported in the Annual Report.



Peder Du Rietz
President