

Accreditation committee (new)

A new Accreditation committee plays a vital role in monitoring and auditing of the Continuing Professional Development (CPD) program of CFA Society VBA Netherlands.

Do you want to help us secure the internal processes around our CPD program and be responsible for the “internal audit”? And do you fit the profile? Please contact Anne-Marie Munnik (020-618.28.12 or annemarie.munnik@cfavba.nl) for further information or to express your interest. As this is a new committee you will have the opportunity to help us create it and have an impact on our society!

What are the objectives of the Accreditation committee?

The accreditation committee executes and secures the integrity of and internal audit trail for the entire CPD product, ranging from CPD program, to accreditation of activities and logging CPD activities.

The Accreditation Committee has a *Monitoring & Auditing* role.

Responsibilities of the committee are

On an *annual* basis the committee monitors:

- if the Professional and Competency Framework (PCF) is still relevant and/or needs updating. Specifically, the committee advises whether regulatory, economic, financial developments require updates of the PCF and proposes adjustments
- if the PCF is applied consistently, in the CPD modules and events offered by CFA Society VBA Netherlands
- if the learnings paths suggested in the PCF are still relevant or need update
- if CPD policies are applied consistently when awarding CPD points by the staffed office
- if procedures/processes by which members can award CPD points function well

The output of the yearly accreditation process is a report to the board of CFA Society VBA Netherlands with the findings of the committee on

- Relevancy of the PCF and/or where PCF needs updating
- Consistent application of PCF in CPD programming and/or possible gaps or omissions
- Relevancy of suggested learnings paths
- Consistency in awarding CPD points
- Functioning registration CPD points by members

On a *three-year* basis the committee

- Reviews content and curriculum of the modules offered by the VBA Academy
- Checks if the accreditation procedures are up-to-date or need update
- Checks if SLA's are met (for instance resources involved within CPD committee, and staffed office)

The output of the three yearly accreditation process is a report to the board of CFA Society VBA Netherlands with the findings of the committee on

- Application of PCF in CPD modules offered by the VBA Academy
- Content and curriculum CPD modules
- Accreditation procedures
- Resources involved in CPD offering

Meeting frequency will (probably) be three times a year going concern, with more meetings when taking up the three-yearly process.

Profile of committee members

The committee will have three to five members with the following competencies and skills as a whole:

- Experience in and/or awareness of education from different perspectives (f.i. in teaching, HR, program development)
- Process oriented
- Broad view on the investment industry and impact of regulations
- View on career development including required skills in investment industry
- Understands the inner workings of the society and in particular the educational platform and goals